

LIBRARY BOARD MEETING  
 Tuesday July 22, 2025, 6:30pm  
 Approved at August 13, 2025 Meeting  
 Location: 2<sup>nd</sup> Floor Program Room



| Board of Trustees                                                | Attended  |
|------------------------------------------------------------------|-----------|
| <i>Name, Position Title, Year Board Term Expires</i>             |           |
| 1. Sarah Leinweber, President, 2017-2026                         | In-person |
| 2. Erin Jelenchick, Vice President, 2020-2027                    | In-person |
| 3. Sam Dettmann, Village Board Representative, 2024-2025         | Zoom      |
| 4. Nathan Christenson, School District Representative, 2024-2025 | In-person |
| 5. Claire Flannery, Member, 2020-2026                            | Absent    |
| 6. Nikki DeGuire, Member, 2024-2027                              | In-person |
| 7. Ellie Gettinger, Member, 2019-2028                            | In-person |
| <b>Staff</b>                                                     |           |
| Nyama Reed, Library Director                                     | In-person |

| <b>CALL TO ORDER 6:38pm</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                |           |             |           |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|-----------|-------------|-----------|
| 1. Statement of Public Notice                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                |           |             |           |
| 2. Public Comment – limit to five minutes; the Board cannot discuss or act on any issue that is not duly noticed on the agenda.                                                                                                                                                                                                                                                                                                                                                                                              |                |           |             |           |
| Item                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Action Desired | 1st       | 2nd         | Pass      |
| 3. Consent Agenda - Upon request of any Trustee, any item may be removed from the Consent Agenda for separate consideration under General Business.<br>a. Minutes of June 24, 2025 meeting<br>b. Finance Report Through June 30, 2025<br>c. Department Reports<br>d. Monthly Statistics                                                                                                                                                                                                                                      | Motion         | Gettinger | DeGuire     | Unanimous |
| Motion to approve consent agenda as presented.                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                |           |             |           |
| 4. 2026 Library Operating Budget                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Motion         | Gettinger | Christenson | Unanimous |
| Discussion ensued regarding program room rental revenue. Director Reed will compile data on use from last two years and present a memo at the August or September Board meeting. Also, as part of the strategic plan process, the Library will develop a “wish list” of projects and priorities that would require additional funding. Discussion included LibraryIQ and that it is “aligned to our mission” and enables staff to build strong collections. Motion to adopt the 2026 Library Budget as presented in Draft B. |                |           |             |           |
| 5. Fines Operational Update                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Motion         | Gettinger | Jelenchick  | Unanimous |
| Motion to:<br>1) Annually wipe out debts over 6 years old, under \$1,000.00.<br>2) Permanently remove \$1.00 hold non-pickup fee.<br>3) Permanently remove \$2.00 card replacement fee.                                                                                                                                                                                                                                                                                                                                      |                |           |             |           |
| 6. Board Officer Elections                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Motion         | Gettinger | Jelenchick  | Unanimous |
| Motion to vote for Sarah Leinweber for President and Erin Jelenchick for Vice President.                                                                                                                                                                                                                                                                                                                                                                                                                                     |                |           |             |           |
| 7. Garden Bench                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Motion         | Gettinger | DeGuire     | Unanimous |
| Motion to approve placement of a memorial bench in memory of John Phillips in the Library gardens to provide a place of respite for patrons.                                                                                                                                                                                                                                                                                                                                                                                 |                |           |             |           |
| 8. Trustee Training: Trustee Handbook Chapters 24 & 26                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Discuss        |           |             |           |
| Discussion ensued regarding Friends and Foundation groups. Board expressed desire for WFB Friends and Foundation presidents to attend a library board meeting yearly and for the Library Board president to attend one of their meetings yearly.                                                                                                                                                                                                                                                                             |                |           |             |           |
| 9. Collection Management Report – Audio / Visual Collections                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Discuss        |           |             |           |
| Discussion ensued as to whether dvds and cds are formats that will be used less in the near future. Board agreed with the strategic recommendations and updated guidelines as outlined in the packet memo.                                                                                                                                                                                                                                                                                                                   |                |           |             |           |
| 10. Director's Report                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Discuss        |           |             |           |
| Director Reed presented her monthly report.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                |           |             |           |
| <b>ADJOURNMENT 7:56pm</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Motion         | Gettinger | Christenson | Unanimous |